

7 July 1977

NOTE FOR: Les Dirks/DDS&T
Sayre Stevens/DDI
Michael Malanick/ADDA

You will recall at the EAG meeting on July 5, Mr. Knoche reported that the DCI would like to have a look at disciplinary cases in your Directorate as he has already done in the DDO.

STAT For your additional guidance in undertaking this task, the following is provided and is based on the requirement given the DDO by

Provide a list of all disciplinary actions taken by your Directorate in the past 12 months (cut-off date of 30 June 1977). Specifically, provide information on the identification of the employee in question, the violation, the penalty, and his/her current status. The survey should include staff officers, career associates and contract employees, i.e., those who are counted against your TO.

I would suggest that as soon as you have this material assembled, you advise me so that I in turn can alert the DDCI when this work is completed for all three of your Directorates.

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A/DDCI